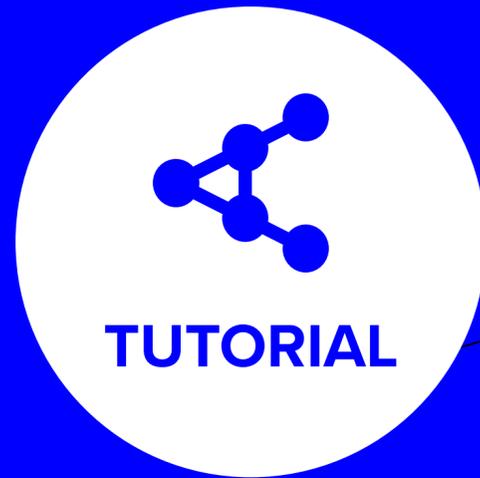


Artinii Pro



HOW TO SEND FILM BY CREDIT

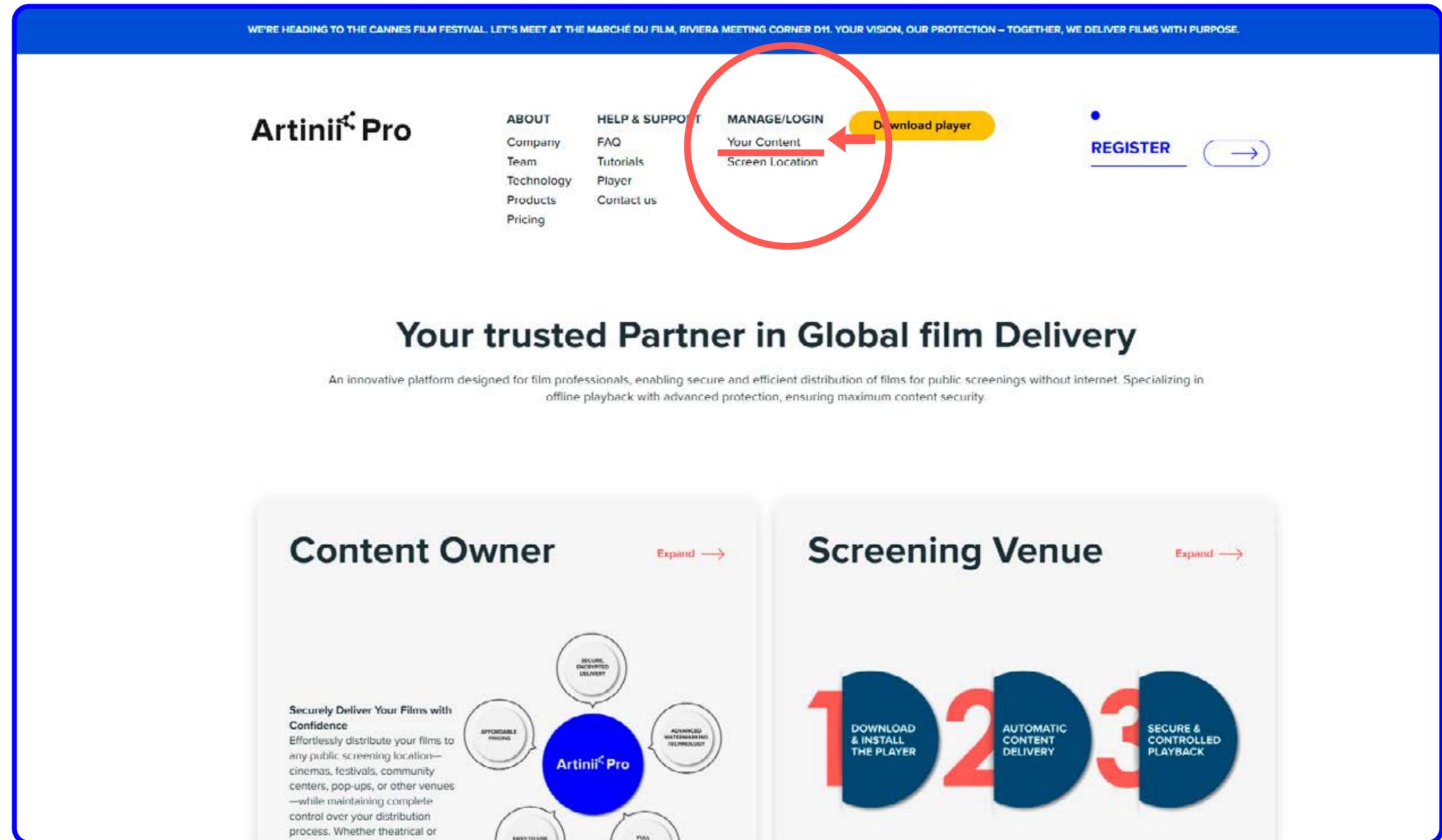
LOG IN – SELECT FILM – SELECT AUDIO/SUBTITLES – LOOKUP THE RECIPIENT – GENERAL SETTINGS – REVIEW & CONFIRM
VERIFY YOUR BILLING INFORMATION – YOU'VE SUCCESSFULLY SENT A FILM

BEFORE GETTING STARTED

1. Any film delivered via Artinii, can for security reasons, only be screened using the Artinii Cinema Player. The player is now available for PC and macOS.
2. The Send film tool enables the owner to send his film to a client of his choosing. They need to be registered in the Artinii system and they need to have the required information filled in, as a created Screening Place.
3. There is no payment gateway involved in the process. You will need to invoice the price you wish to your customer yourself.
4. Before you attempt to send a film, you will need to upload it to your Artinii.Pro account.

STEP 1 LOG IN

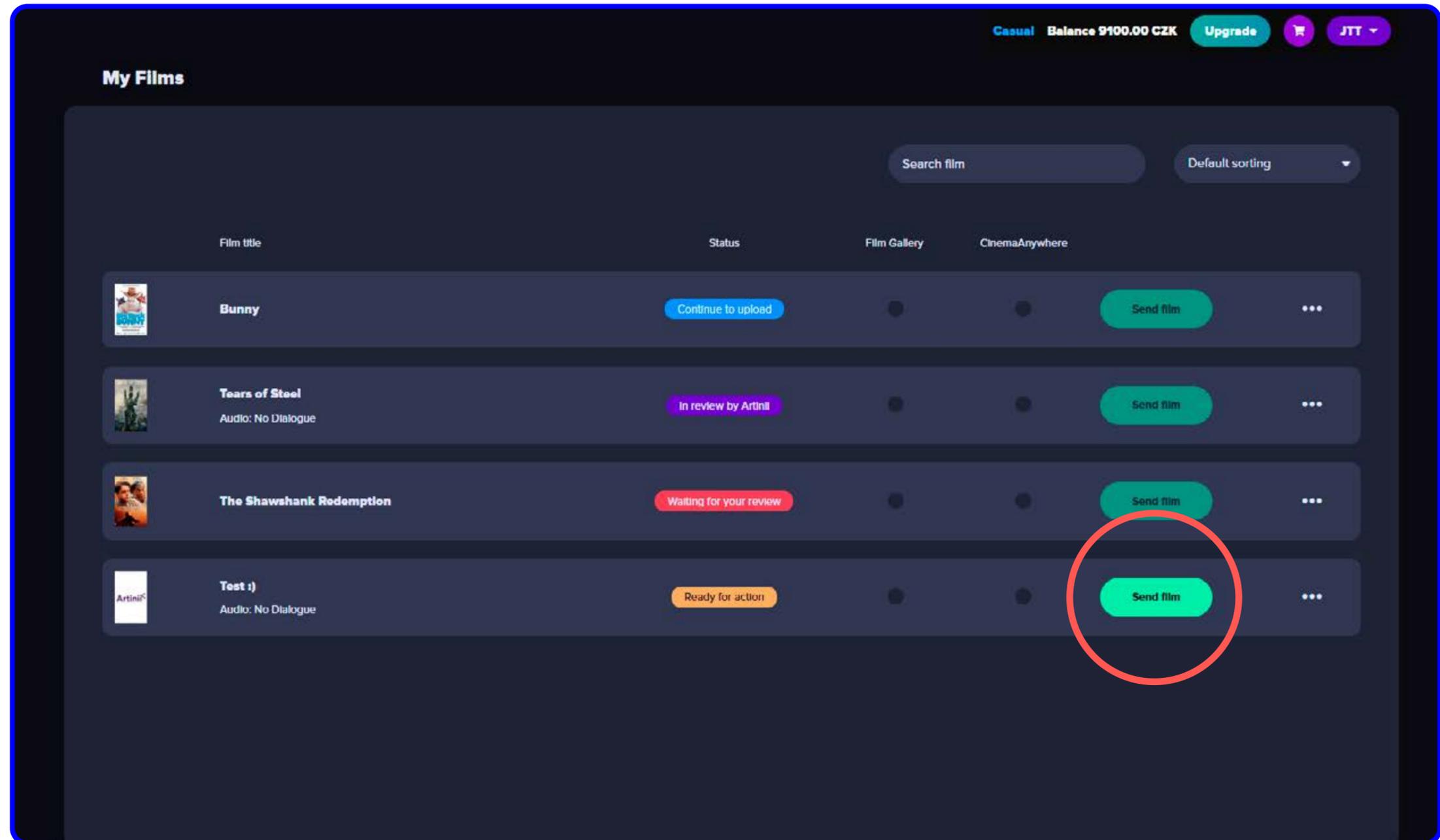
Go to artinii.com and log into your Content Owner account by clicking at **Your Content** button.



LOG IN – SELECT FILM – SELECT AUDIO/SUBTITLES – LOOKUP THE RECIPIENT – GENERAL SETTINGS – REVIEW & CONFIRM
VERIFY YOUR BILLING INFORMATION – YOU'VE SUCCESSFULLY SENT A FILM

STEP 2 SELECT FILM

Go to **My films** and Click on **Send film**.



STEP 3 SELECT AN AUDIO TRACK, SUBTITLES

Select the **audio version** that you need, and pick the correct subtitles if needed, or available. Click on **Continue** to proceed with the process.

The screenshot shows a dark-themed web interface with a top navigation bar containing 'Casual', 'Balance 9100.00 CZK', 'Upgrade', a shopping cart icon, and 'JTT'. Below the navigation bar is a progress indicator with four steps: 1. Recipients, 2. Licensing, 3. Summary, and 4. Pay. Step 1 is highlighted with a teal circle. The main content area is divided into three sections: 'Search' on the left, 'Select an audio track and subtitles' in the center, and 'Search by location' on the right. The 'Select an audio track and subtitles' section has a title and a subtitle: 'Please, select the audio and the subtitle track for the film: Test :).'. It features two rows of buttons: 'Audio:' with 'English' selected, and 'Subtitles:' with 'Czech' selected and 'None' also visible. At the bottom of this section are 'Cancel' and 'Continue' buttons. The 'Continue' button is circled in red. The 'Search' section has a 'Type e-mail' input field. The 'Search by location' section has a 'Type place ID' input field. A 'Continue' button is also visible at the bottom right of the page.

STEP 4 LOOKUP THE RECIPIENT

1 / Fill in the e-mail of the user to whom you wish to send the film. You can also look up the recipient by his screening place. You can add additional contacts and send the film to multiple locations at the same time.

2 / Indicate the screening location to which you want to send the film. The user can have more than one.

The user must set up a screening place and be registered in the Artinii system.

Selecting a user who is in the system but **does not have a screening place** filled in is not possible. In this case, the user must set up a Screening place.

Casual Balance 9100.00 CZK Upgrade JTT

1 Recipients 2 Licensing 3 Summary 4 Pay

Search by E-mail or **Search by location**

Recipients need to be registered in the Artinii system and need to have the required information filled in. They can do so via Artinii.com.

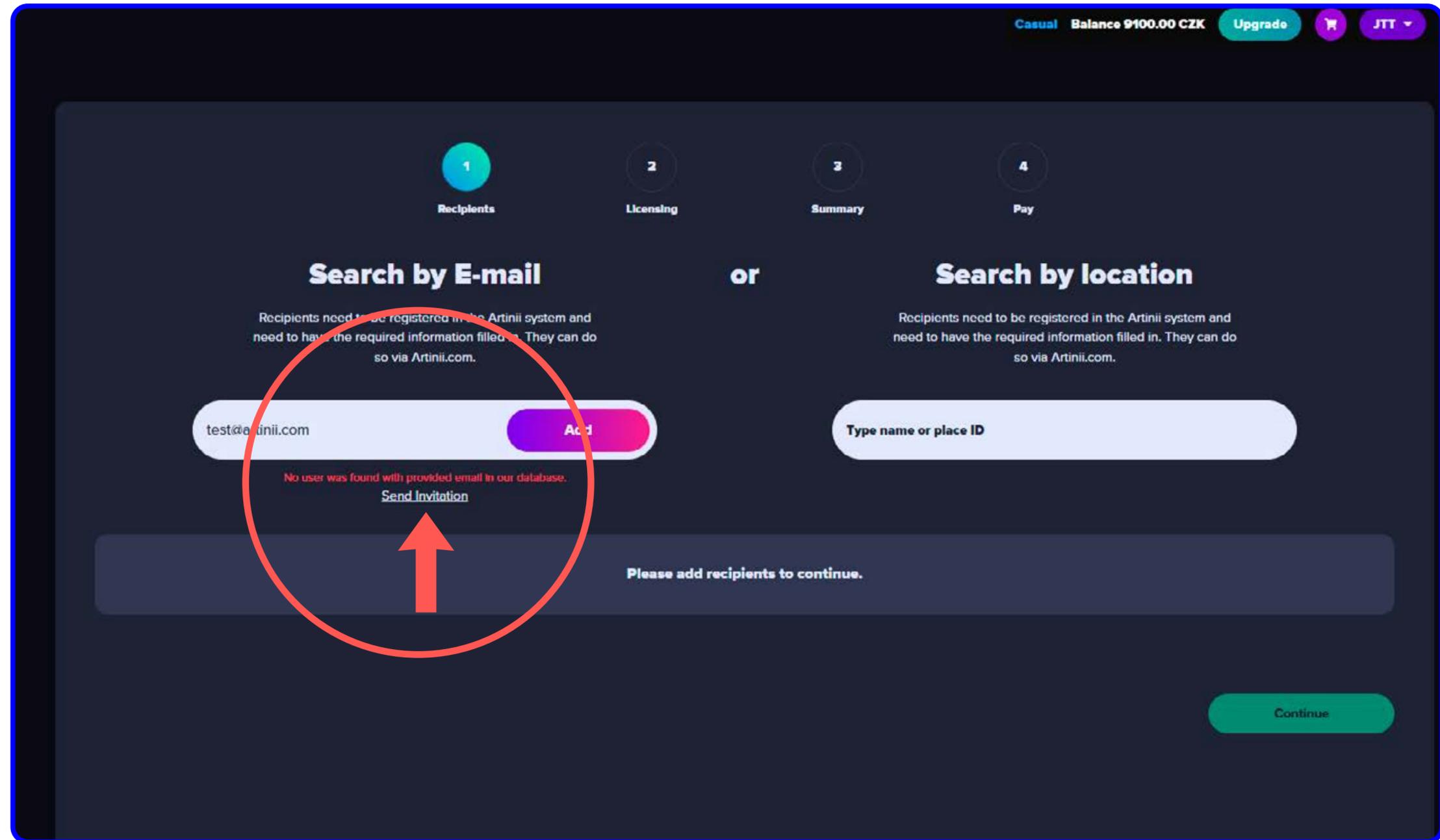
Recipients need to be registered in the Artinii system and need to have the required information filled in. They can do so via Artinii.com.

1 Type e-mail Add

Type name or place ID

Recipient	Screening Place	Address	Audience	Place ID
<input type="checkbox"/> Jakub Červenka jakub.c@artinii.com	aaa	Prague, Czechia	150	

Continue



If you want to send a film to a user who is not registered in our database, please click on Send Invitation, the user will receive an email with instructions on how to register to Artinii.

LOG IN – SELECT FILM – SELECT AUDIO/SUBTITLES – LOOKUP THE RECIPIENT – GENERAL SETTINGS – REVIEW & CONFIRM
VERIFY YOUR BILLING INFORMATION – YOU’VE SUCCESSFULLY SENT A FILM

STEP 5 GENERAL SETTINGS

The dates are automatically preset to three months from the creation of the order (or to the time set in additional settings).

Three months is also the maximum that can be set to restrict the time limitation.

The selected time and date correspond with your computer's current time zone.

1 Recipients 2 Licensing 3 Summary 4 Pay

General settings

You can set time limitation within the film will be available for a screening. It is automatically set to three months since the order is created (or to the time set in additional settings). Three months is maximum that can be set. The selected time and date correspond with your current PC timezone.

LICENSE VALID FROM: 22/05/2025, 14:40

LICENSE VALID TO: 19/08/2025, 14:40

YOU CAN CHECK AVAILABILITY WITHIN OTHER TIMEZONES: Zadejte polohu

Set for all items

Items in this order

You can configure the film's time availability and number of screenings for each order item.

Recipient	Number of screenings	License valid from	License valid to
Jakub Červenka jakub.c@artinil.com	1	22/05/2025, 14:40	19/08/2025, 14:40

Back Continue

LOG IN – SELECT FILM – SELECT AUDIO/SUBTITLES – LOOKUP THE RECIPIENT – **GENERAL SETTINGS** – REVIEW & CONFIRM
VERIFY YOUR BILLING INFORMATION – YOU'VE SUCCESSFULLY SENT A FILM

TIME RESTRICTIONS

1 / In this step, you **set the time** and the **quantity restrictions** for each item in the order.

“**Licence valid from**” and “**Licence valid to**” indicate the period during which the licence is valid and the film can be played.

2 / You can apply the time you select to all items (if there are multiple items) using the **Set for all order items** button, or you can select a time restriction at the individual recipient level.

3 / To check what time your settings correspond to in another time zone (for example, the location where you are sending the film), search for the desired city in the search bar.

NUMBER OF LICENSES

4 / **Select the number of licenses** you want to send to each of the recipients that you have chosen.

1 Recipients **2** Licensing **3** Summary **4** Pay

General settings

You can set time limitation within the film will be available for a screening. It is automatically set to three months since the order is created (or to the time set in additional settings). Three months is maximum that can be set. The selected time and date correspond with your current PC timezone.

1 LICENSE VALID FROM: 22/05/2025, 14:40

LICENSE VALID TO: 19/08/2025, 14:40

YOU CAN CHECK AVAILABILITY WITHIN OTHER TIMEZONES: Zadejte polohu **3**

2 Set for all items

Items in this order

You can configure the film's time availability and number of screenings for each order item.

Recipient	Number of screenings	Licence valid from	Licence valid to
Jakub Červenka jakub.c@artinil.com	1	22/05/2025, 14:40	19/08/2025, 14:40

4

Back Continue

LOG IN – SELECT FILM – SELECT AUDIO/SUBTITLES – LOOKUP THE RECIPIENT – **GENERAL SETTINGS** – REVIEW & CONFIRM
VERIFY YOUR BILLING INFORMATION – YOU’VE SUCCESSFULLY SENT A FILM

STEP 6 REVIEW & CONFIRM

Review the details of your order and proceed.

Note: We are only providing the delivery technology. Invoicing and collection of payments from your clients is at your discretion.

Casual Balance 9100.00 CZK Upgrade JTT

1 Recipients 2 Licensing 3 Summary 4 Pay

Summary

Artinii

Test :)

Audio: English

Subtitles: Czech

Recipient	E-mail	Screening Place	Number of screenings	Audience	Price
Jakub Červenka	jakub.c@artinii.com	Prague, Czechia	1	150	CZK 450

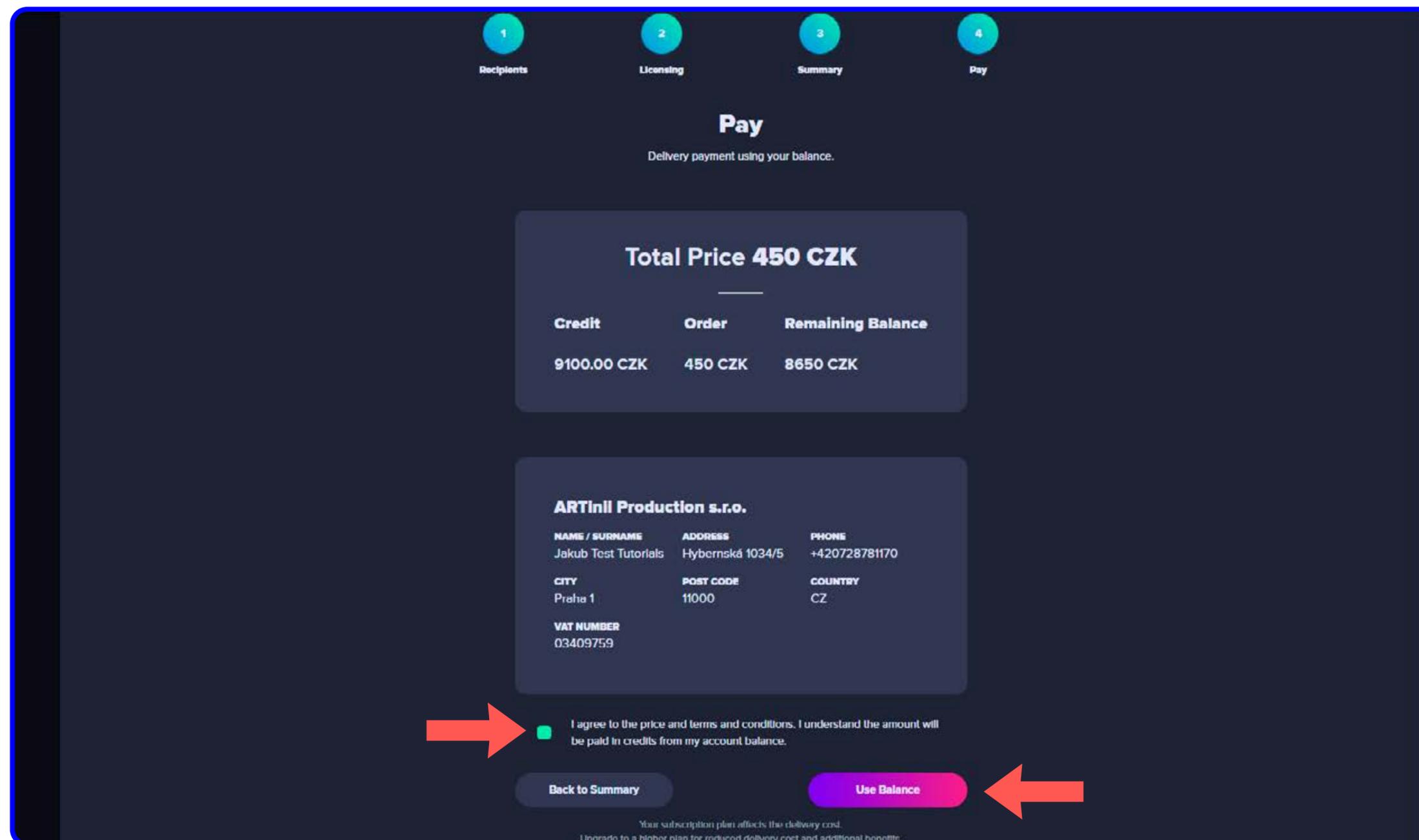
Total Price: CZK 450

Back Continue

LOG IN – SELECT FILM – SELECT AUDIO/SUBTITLES – LOOKUP THE RECIPIENT – GENERAL SETTINGS – REVIEW & CONFIRM
VERIFY YOUR BILLING INFORMATION – YOU’VE SUCCESSFULLY SENT A FILM

STEP 7 VERIFY YOUR BILLING INFORMATION

Review your billing information.
If you agree with the pricing and terms,
select the confirmation checkbox and click
Use Balance to complete your order.



1 Recipients 2 Licensing 3 Summary 4 Pay

Pay

Delivery payment using your balance.

Total Price 450 CZK

Credit	Order	Remaining Balance
9100.00 CZK	450 CZK	8650 CZK

ARTInil Production s.r.o.

NAME / SURNAME	ADDRESS	PHONE
Jakub Test Tutorials	Hybernská 1034/5	+420728781170
CITY	POST CODE	COUNTRY
Praha 1	11000	CZ
VAT NUMBER	03409759	

I agree to the price and terms and conditions. I understand the amount will be paid in credits from my account balance.

[Back to Summary](#) [Use Balance](#)

Your subscription plan affects the delivery cost. Upgrade to a higher plan for reduced delivery cost and additional benefits.

STEP 8 YOU'VE SUCCESSFULLY SENT A FILM

Congratulations! You've successfully sent a film and paid using your account credits.

